	The factory has 65 employees who work in production and 28 employees who work in the office.
	The manager decides to collect the opinions of a sample of these 93 employees.
14 (a)	Explain how the manager could collect a simple random sample of 20 employees. [3 marks]
14 (b)	The manager collected a simple random sample of 20 employees.
	The manager noticed that all 20 of the employees in the sample worked in production and therefore the sample was not representative.

State a different method of sampling that would give a representative sample.

[1 mark]

The manager of a factory wants to introduce a bonus scheme.